



Application
for
Admission

2009-2010

At Randolph College,
we engage the intellects,
passions, and dreams of
young men and women
so that they may live
meaningfully in a world
that grows more complex
every day. We strive to
empower students to
connect with the world,
to take charge
of their education
throughout their lives,
and to lead lives
of integrity and honor.

Randolph College.

World wise.

*Founded as
Randolph-Macon
Woman's College
in 1891*

Instructions

APPLICATION PROCEDURE

There are three ways to apply to the College:

1. Randolph College application form
2. Via our Web site: www.randolphcollege.edu
3. Common Application Form (available through guidance counselor offices or online at www.commonapp.org)

APPLICATION REQUIREMENTS

1. Completed **Application for Admission**.
2. The **Recommendation form** must be distributed to the appropriate official. Indicate at the top of the form the date by which you would like it returned to the Admissions Office.
3. **Standardized test scores** are considered along with many other factors in evaluating your application for admission. One of the following tests is required: Scholastic Assessment Test (SAT), American College Test (ACT), or Test of English as a Foreign Language (TOEFL or IELTS, for international students only). Standardized test scores are not required for transfer or adult students.

School codes are:

- SAT 5567
- ACT 4388
- TOEFL 5567

4. **Official secondary school or college transcripts** of the school record sent directly to the Admissions Office by the institution.
5. **Essay or graded writing sample**.
6. A **non-refundable application fee** of \$35.00 for online applications and \$50.00 for paper applications (U.S. funds) must accompany the application. This should be in the form of a check or money order made payable to Randolph College. If you are requesting a fee waiver, you should enclose a letter from your guidance counselor explaining the need for a waiver. The application cannot be processed without the fee or verification of the need for a fee waiver.

APPLICATION DEADLINES

December 1

- **Early Action I Priority Application Deadline**
- **Presidential Scholars Program**—Early Action I Priority Application serves as application for this scholarship program for those who qualify
- **Spring Transfer Student Application Deadline**

February 1

- **Early Action II Application Deadline**
- **FAFSA Application Priority Deadline**—for need-based and other merit-based awards

April 1

- **Regular Decision Application Deadline**

May 1

- **Enrollment Deposits Due**

July 1

- **Fall Transfer Student Application Deadline**

Information on special student admission plans can be found in the catalog or at www.randolphcollege.edu/catalog.

THE RANDOLPH COLLEGE HONOR SYSTEM

Randolph College is a college rich in tradition. Although it has expanded to meet the demands of a changing world, many of its traditions have been maintained. By far the most significant tradition at Randolph is its strong, effective Honor System—it is a tradition that is a way of life for all members of the Randolph community. Every student enrolled at Randolph College is bound by the following Honor Pledge:

I pledge absolute honesty in my academic work and in all personal relationships at Randolph College. I will maintain the integrity of my word and I will respect the rights of others. Realizing that these standards are an integral part of life at Randolph College, I assume my obligation to uphold this honor pledge. If at any time I fail to live up to my obligation of this pledge I will report myself to the Chair of the Judiciary Committee. I will also ask others to report themselves for any infraction of this pledge.

DISABILITY SERVICES

For information regarding services/accommodations for students with disabilities, contact the Learning Resources Center at 434-947-8132.

SAFETY AND SECURITY

The security of all members of the campus community is of vital concern to Randolph College. The following information may be requested from the Randolph Safety and Security Department:

- crime prevention advice;
- enforcement authority of the Randolph Safety and Security Department;
- policies concerning the reporting of any crimes that may occur on campus, in certain off-campus buildings owned or managed by Randolph, or on public property immediately adjacent to and accessible from the College; and
- crime statistics for the most recent three-year period.

This information may also be accessed through the Internet at www.randolphcollege.edu/ABOUT/CRIME_REPORT.HTML. A paper copy of the security report is available upon request by contacting the Randolph College Safety and Security Department, 2500 Rivermont Avenue, Lynchburg, Virginia 24503-1555, 434-947-8000.

Randolph College does not discriminate on the basis of race, color, sex, religion (Title VII), ethnic origin (Title VI), handicap (Section 504), sexual orientation, or age in the administration of its educational and employment policies, and maintains such nondiscriminatory policy in all aspects of operation. Inquiries concerning the application of these policies may be directed to the Title IX coordinator, the Dean of the College (434-947-8126); or the Section 504 coordinator, the Vice President for Finance and Administration (434-947-8112), in Lynchburg, Virginia 24503-1555.

APPLICATION FOR ADMISSION

Admissions Office
Randolph College
2500 Rivermont Avenue
Lynchburg, VA 24503-1555
Tel: 434-947-8100 or 800-745-7692
Fax: 434-947-8996
admissions@randolphcollege.edu
www.randolphcollege.edu

APPLICATION FOR ENTRANCE:

Fall/September _____ Spring/January _____
Year Year

ADMISSION PLAN (CHECK ONE):

- Early Action I (Deadline: December 1)
- Early Action II (Deadline: February 1)
- Regular Decision (Deadline: April 1)
- Early Admission for high school juniors entering college early (Deadline: March 1)
- First-year student Transfer student Adult student (24 years and older)
- International Student: (Check one)
 - 4-year degree candidate
 - 1-year non-degree candidate
 - Transfer student

PERSONAL INFORMATION *Please type or print clearly in ink.*

Name _____ Preferred name/nickname _____

Home address _____

_____ Home phone number (_____) _____
City State ZIP Code

E-mail address _____ Cell phone number (_____) _____

IM screen name _____ IM client _____

Mailing address (if different) _____

_____ S.S.# _____
City State ZIP Code

Date of birth _____ Place of birth _____ Female Male

If you reside in the Lynchburg area, will you request to be a commuting student? Yes No

Are you a Virginia resident? Yes No Are you a U.S. citizen? Yes No *(If no, please answer the questions on the next line.)*

Of what country are you a citizen? _____ U.S. permanent resident or "green card" holder? Yes No

If yes, please indicate alien registration number _____

Visa type if not a U.S. permanent resident/immigrant visa holder _____

Date of first entry into the U.S. _____ Number of years in U.S. _____

Optional: Responses to questions about your race, your first language (if other than English), the language spoken in your home, and your religion help us monitor our success in attracting a diverse group of applicants to Randolph College. Your answer to any of these questions, or your decision not to respond, does not affect your chances for admission.

How would you describe yourself? *(Please check one)*

- African American, Black Mexican American, Chicano Native American, Alaska Native
- Native Hawaiian, Pacific Islander Asian American Puerto Rican
- Asian, including Indian Subcontinent White or Caucasian Hispanic, Latino Other *(Specify)*

What is your first language if other than English? _____ What language do you speak at home? _____

Religion _____

Date tests taken: SAT I _____ ACT _____ TOEFL _____

Do you intend to apply for need-based financial aid? Yes No

Do you intend to apply for a merit-based scholarship? Yes No

Current academic interests/career goals 1. _____ 2. _____ Undecided

SCHOOL INFORMATION

School from which you are graduating/graduated _____ *College Board code number*

School address _____

Name of guidance counselor _____ Office telephone (_____) _____

Please indicate whether your current school is: Public Private Home/correspondence

Senior year courses: Please list all academic courses you are taking in your senior year. Indicate which classes are "advanced" or "honors."

Beginning with grade nine (first year of secondary school), please list any other schools you have attended. If you are enrolled in or have completed any college courses for credit, please include the name(s) of the institution(s) you have attended below.

Name of school _____

From month/year to month/year _____ City _____ State _____

Name of school _____

From month/year to month/year _____ City _____ State _____

Name of school _____

From month/year to month/year _____ City _____ State _____

SUMMER AND WORK EXPERIENCE

Please list summer study, travel, volunteer work, or other summer experiences you have had and any job(s) you have held during the past three years.

Experience _____ Experience _____

Experience _____ Experience _____

EXTRACURRICULAR ACTIVITIES

Please list your principal extracurricular, community, and family activities (including hobbies) in the order of their interest to you. Include specific events and/or major accomplishments, such as musical instruments played, varsity letters earned, etc. Check in the far right column those activities you hope to pursue in college. To allow us to focus on the highlights of your activities, please complete this section even if you plan to attach a résumé.

Activity	Grade level or post-secondary (PS)					Approximate Time Spent		Positions held, honors won, or letters earned	Do you plan to participate in college?
	9	10	11	12	PS	Hours per week	Weeks per year		

List achievements and scholastic honors you have received, and positions you have held in the activities indicated above. Attach additional sheets if necessary.

What are the two most important activities you have been involved with, and what role have you played in those activities? Attach additional pages if necessary.

FAMILY INFORMATION

Mother's name _____

Mailing address _____

_____ *City* _____ *State* _____ *ZIP Code*

Daytime telephone (_____) _____ Evening telephone (_____) _____ E-mail address _____

Place of employment _____ Position _____

Highest degree earned High school diploma Some college Bachelor's Graduate/Professional Year received _____

College(s) _____

Living Deceased

Father's name _____

Mailing address _____

_____ *City* _____ *State* _____ *ZIP Code*

Daytime telephone(_____) _____ Evening telephone (_____) _____ E-mail address _____

Place of employment _____ Position _____

Highest degree earned High school diploma Some college Bachelor's Graduate/Professional Year received _____

College(s) _____

Living Deceased

Please check one: Parents are Together Separated Divorced Other

With whom do you make your permanent home? _____ Relationship _____

If you have a guardian other than your parents, please give the full name, address, and phone numbers.

Guardian's name _____

Mailing address _____

Home telephone (_____) _____ E-mail address _____

Place of employment _____

Position _____ Work telephone (_____) _____

Highest degree earned High school diploma Some college Bachelor's Graduate/Professional Year received _____

College(s) _____

Please give names and ages of your brothers and sisters. If they have attended college, give the names of the institutions attended.

If any of your relatives have attended Randolph College or Randolph-Macon Woman's College or been associated in some capacity, please indicate:

Name _____

Relationship to you _____

Class at Randolph or R-MWC (or other association) _____

Name _____

Relationship to you _____

Class at Randolph or R-MWC (or other association) _____

Are you interested in a study abroad experience during your undergraduate education? Yes No

Have you ever taken a class or enrolled in a special program at Randolph College? Yes No

Most important factor guiding your selection of a college _____

How did you first learn about Randolph? _____

To what other colleges/universities do you intend to apply? (Rank order.)

ESSAY OR WRITING SAMPLE

Communicating effectively in writing, organizing thoughts, and expressing ideas clearly are very important to a liberal arts education. Randolph College is committed to “writing across the curriculum” and offers support services to help students become better writers. Please send us a sample of your writing, which can tell us a lot about you. Send either a photocopy of a graded essay you wrote in the 11th or 12th grade, or an essay written on the topic of your choice (at least 400 words).

Please indicate your choice by checking the appropriate box:

Photocopy of graded writing sample you wrote in the 11th or 12th grade. The teacher’s comments and grade should be clearly legible.

Essay on the topic of your choice (at least 400 words).

Please remember to proofread your work. We look forward to reading your submission.

RECOMMENDATION

Recommendation form is attached. Additional forms are available online.

Name of recommender is _____

Relationship to student _____

STUDENT SIGNATURE

My signature affirms that the information contained in my application is factually correct, and that the essays are my own work. As an applicant I uphold the importance of the Randolph College Honor System (see inside front cover) and I understand that every student enrolled at Randolph College is bound by the Honor Pledge.

Signature of applicant _____ Date _____

**APPLICATION FOR ADMISSION
ACADEMIC TEACHER, GUIDANCE COUNSELOR, OR TRANSFER ADVISOR
RECOMMENDATION**

Admissions Office
Randolph College
2500 Rivermont Avenue
Lynchburg, VA 24503-1555
Tel: 434-947-8100 or 800-745-7692
Fax: 434-947-8996
admissions@randolphcollege.edu
www.randolphcollege.edu

Due Date:

TO THE STUDENT

After you have completed the information below, give this form to your guidance counselor, teacher, or professor.

Name of student _____

Student's address _____

Student's school _____

School telephone (_____) _____ College Board code number _____

Name of recommender _____ E-mail address _____

I waive my right to review the information provided on this form.

Signature of applicant _____ Date _____

I give permission to my recommender to disclose confidential information.

Signature of applicant _____ Date _____

(Parent/guardian signature is required if student is under 18 years of age.)

ACADEMIC ACHIEVEMENT

This candidate's rank is _____ in a class of _____ GPA _____

This rank covers the period from _____ to _____

If precise rank is not available, please indicate approximate rank to the nearest tenth from the top: _____

Of this candidate's graduating class, approximately _____% plan to attend a four-year college.

PLEASE EVALUATE THIS CANDIDATE ON THE FOLLOWING CRITERIA:

	Below Average	Average	Good	Excellent (top 10% but not 2 or 3%)	Truly Outstanding (top 2 or 3%)	No basis for judgement
Leadership potential						
Personal integrity						
Respect for others						
Emotional maturity						
Personal initiative						
Reaction to setbacks						
Creative, original thought						
Potential for growth						

I RECOMMEND THIS CANDIDATE FOR ADMISSION TO RANDOLPH COLLEGE:

	Not Recommended	Without Enthusiasm	Fairly Strong	Strongly	Enthusiastically
For academic promise					
For character and personal promise					
For overall promise					
School policy precludes recommendation					

In order to evaluate this candidate's potential for a good experience at Randolph College, we need information to complement what we already know from the transcript. We are particularly interested in learning about this candidate's motivation, integrity, consistency, class participation, and willingness to go beyond what is expected. Is he/she curious about learning? Does he/she work well independently? How does the student relate to peers and teachers? Please provide information regarding special talents or significant contributions that would be helpful for us to know as we evaluate the application. Please note any specific events and/or unusual circumstances which will give the Admissions Committee added insight into the strengths and weaknesses of the candidate.

Randolph College emphasizes "writing across the curriculum" through all four years; therefore, your insights about this candidate's preparation in writing are particularly valuable to us. In assessing the candidate's writing and critical thinking skills, please address the following questions: If applicable, what is your overall assessment of the student's writing ability? How does the student's work compare with that of other college-bound students you are currently teaching? What are the student's particular strengths and weaknesses as a writer?

Signature _____ Title _____

Length of time acquainted with candidate _____

Please print name _____ Date _____

E-mail address _____

Please submit this recommendation with the student's transcript.